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# THE GAZETTE OF MEGHALAYA

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Shillong, Thursday, December 12, 2013

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*Separate paging is given on this part in order that it may be filed as a separate compilation.*

## PART - IX

### Advertisements and Notices by Government Offices and Public Service

#### NOTICES

#### STANDARD FORM OF APPLICATION

Photo

Dated, \_\_\_\_\_

To

The \_\_\_\_\_  
\_\_\_\_\_

Sir,

I beg to apply for the post of \_\_\_\_\_ and furnish the facts/as below in case of any false statement I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. \_\_\_\_\_ vide T. V. No. \_\_\_\_\_ is attached herewith.

Signature of Applicant

1. Full name in capital letters with address; if any; Surname first  
(Please do not use any initials)

\_\_\_\_\_ Surname

2. Date of Birth :

\_\_\_\_\_ Year

\_\_\_\_\_ Month

\_\_\_\_\_ Date

3. Place of Birth :

\_\_\_\_\_ Village/Town

\_\_\_\_\_ Police Station

\_\_\_\_\_ District

\_\_\_\_\_ State

4. Father's/Mother's and Husband's (in case of married female)  
(Please do not use initials).

## 5. Personal description :

A. Height

\_\_\_\_\_ M \_\_\_\_\_ Cm.

B. Colour of Eyes

C. Colour of Hair :

D. Visible distinguishing marks (if any)

## 6. A. Permanent Address in full.

B. Present Address in full.

C. If you have not resided at the above address continuously for the last four years. Please give the other address where you have resided during the period.

From :

To :

Address :

## 7. References :—

Name and address of two responsible persons in your localities who would be prepared to vouch for you.

A. B.

## 8. Are you citizen of India? If so, how? (Copy of Citizenship Certificates should be enclose where necessary).

## 9. Educational and other qualifications (Please attach copies of Certificates, Mark Sheets etc.)

Sl. No.	Name of Institution and Address	Date of entering	Date of leaving	Examination passed	Division	Subject taken
1.	2	3	4	5	6	7

1.

2.

3.

4.

5.

6.

## 10. Community :

(a) State your religion :

(b) Are you a member of Scheduled Caste/Scheduled Tribe? Answer "Yes" or "No". If "Yes" give particulars supported by a Certificate (Copy to be enclosed).

## 11. Present occupation, if any :

## 12. Previous appointment held, if any :

## 13. Are you a temporary/retrenched personnel of temporary Department of the Government of Meghalaya, Answer "Yes" or "No" (If "yes" give particulars).

## 14. Are you trained in or a member of the National Cadet Corps or Territorial Army? If so, give particulars.

## 15. Are you married or unmarried?

Signature.

**Note :** Particulars are to be filled in below the column in the space provided.

Shillong, the 26th November, 2013.

**NOTICE INVITING TENDER**

No.EE/UA/Tech/10/13-14/1.

Sealed tenders subsequently to be drawn up in F-2 Form duly affixed with Non-Refundable court fee stamp as applicable are invited by the undersigned on behalf of the Government of Meghalaya from the registered Class-II contractors of the Directorate of Urban Affairs, Meghalaya, Shillong and Class-III/Class-IV contractors of the Executive Engineer, Urban Affairs, Khasi Hills, Shillong for the under mentioned work and will be received in the Office of the undersigned upto **19<sup>th</sup> December 2013 at 1.00 P.M** and will be opened on the same date and hour in presence of the tenderers or their representatives.

Detailed particulars and tender documents may be obtained from the office of the undersigned w.e.f. **4<sup>th</sup> December to 17<sup>th</sup> December 2013** on payment as applicable.

Sl.No	Name of Work	Estimated	Time of completion
1	Execution of I.D. Schemes at Shillong (In groups)	₹ 81,60,191/-	45 days
2	Execution of I.D. Schemes at Nongstoin (In groups)	₹ 11,66,910/-	-do-
3	Execution of I.D. Schemes at Nongpoh (In groups)	₹ 14,78,719/-	-do-
4	Execution of E.I.U.S at Nongstoin (In groups)	₹ 32,78,047/-	-do-

Executive Engineer  
Urban Affairs  
Khasi Hills, Shillong

**TERMS AND CONDITIONS**

1. The rates are to be quoted clearly in figures as well as in words on flat percentage basis AT-PAR/Above the Schedule of rate for **Building Works year 2013-14.**
2. The tenderer should clearly mention their full address Registration No.
3. Each tender should affix Court Fee Stamp of \_\_\_\_\_/- without which the tender will not be considered.
4. Name and particulars of the work should be clearly superscribed on the sealed envelope.
5. A non-Tribal tenderer will have to submit a valid trading licenses from the competent Authority without which the tender will not be considered.
6. The undersigned/Dept. will not supply any stock materials or tools and plants to the contractor for execution of the work.
7. Any item of works not mentioned under prescribed Schedule of rates will be finalized as or the approved analysis of rate fixed by the Govt. of the Department.
8. Forest Royalty will be deducted from the bill according to the actual utilization of stone, sand at the rate fixed by the Govt. from time to time.
9. Meghalaya Finance Tax and Income Tax will be deducted from the contractors bill as per Rules.
10. Tenderers are advised to see the site of the construction before dropping tender.
11. Detailed plans and drawings may be seen in the office of the undersigned during office hours in all working days.
12. The undersigned reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind himself to accept or recommend acceptance of the lowest tender.
13. The other Terms and conditions will be as laid down in F-2 form for Tender Agreement to be executed of the allotment of the work.
14. Meghalaya Value Added Tax (VAT) on work contract of current prevailing rate levied by the Govt. from time to time will be recovered from the Bill.
15. Contractors should sign the Tender Agreement before issuing the Work Order and to submit the attested Pan Card along with the Tender Agreement.
16. In case last date of opening of the tender happen to be a holiday the tender will be opened on the next working day at the same time and hour.

Shillong, the 22nd November, 2013.

#### SHORT NOTICE INVITING TENDER

No.T/CS/49/2013-14/12,003-14.

Sealed tenders to be eventually drawn in F-2 Form duly affixed with Judicial Court Fee Stamp of ₹ 300.00 (Rupees three hundred) only (non-refundable) are invited on behalf of the Governor of Meghalaya from the registered P.W.D. (Roads) Contractors Class II of National Highway Circle, Shillong & Class I of the State of Meghalaya for the under-mentioned work.

Tenders shall be received in the office of the undersigned upto 3:00 P.M. on 17<sup>th</sup> December, 2013 and opened on the same date and hours. If the last date of selling or receiving of tenders happens to be declared a holiday or otherwise; the next working day shall be deemed as the last date of selling or receiving of tenders as the case may be.

1. Name of work : - **Extension of P.W.D. Road beside Catholic Church Graveyard at Laitumkhrah.**
2. Amount : - ₹ 38,00,000.00 (Rupees thirty-eight lakh) only (In Groups)
3. Time of completion : - 6(six) months.
4. Contractors intending to purchase the tender document may do so @ ₹ 500.00 (Rupees five hundred) only per set (non-refundable) within 16<sup>th</sup> December, 2013 during office hours and obtain valid receipt thereof. The Receipt is to be enclosed along with the tender document without which the tender shall not be accepted.
5. Tenderers are to enclose a valid copy of the **Registration Certificate** along with their tender document to justify their registration.
6. Tenderers are to enclose an **Undertaking** along with their tender document for the work; stating that when allotted, the same shall be executed by them only.
7. Non-tribal contractors intending to submit tenders, are to enclose along with their tender document, a valid copy of the **Trading Licence by Non-tribals**, otherwise their tender shall be rejected.
8. The cost of **Stock Materials and hire charge of Machinery and T&P** issued to the contractor shall be recovered from the bills as per current issue rate of the Division.
9. **Forest Royalty** on minor minerals at current prevailing rates including any other taxes levied by the Government in the State of Meghalaya from time to time shall be recovered from the bills.
10. **Meghalaya Value Added Tax on “Works Contract”** at current prevailing rates levied by the Government from time to time shall be recovered from the bills.
11. **Labour Cess @ 1% (one percent)** levied by the Government in the State of Meghalaya shall be recovered from the bills.
12. Detailed particulars may be seen in the Office of the undersigned on all working days during office hours.

**H. S. BASAIAWMOIT,**  
Executive Engineer, P.W.D. (Roads),  
Shillong Central Division, Shillong.

Shillong, the 18th November, 2013.

**SHORT NOTICE INVITING TENDER**

**No.BRD/D/117/2013/3.**

Sealed tenders affixing a non-refundable court fee stamp of Rs.2000.00 (Rupees Two Thousand) only, to be eventually drawn in Meghalaya ,P.W.D. F-2 form of tender agreement are hereby invited in two (2) cover bid system i.e. **Financial and Technical bids** separately by the undersigned on behalf of the Governor of Meghalaya, from the registered Class-I contractors of Meghalaya P.W.D.(Rds),/ Registered and renowned firms /Joint Venture of National repute having requisite qualifications for the work mentioned below and will be received by the undersigned upto 2:00 P.M. of 19<sup>th</sup> December, 2013. The Technical bids will be opened on the same date at 2.30: P.M. in the presence of the intending tenderers or their authorized representatives who so desire. If such day is declared as a holiday, the next working day will be considered as the date receiving and opening of tenders.

Detailed tender papers and other particulars may be obtained from the Technical Branch of this office during office hours from on any working day from 11.00 a.m. to 2.00 p.m. on payment of Rs. 2000.00 (Rupees Two thousand) only, per set (non-refundable) of tender papers, payable to the cashier (in cash) of the Bill branch of the office. If the tender papers are required by post ,an amount of Rs 2500.00 (Rupees two thousand five hundred) only ,will have to be sent in the form of Bank Draft duly pledged in favour of the Director, Border Areas Development, Meghalaya, Shillong. The department will not accept any responsibility whatsoever for any postal delay.

Sl. No.	Name of Work	Location	Group No	Scope of works	Amount in Lakhs
1	Construction of Suspension Footbridges On Indo-Bangladesh Border on Turn key basis under Social and Infrastructure Development Fund (SIDF)	River Daru, connecting village Sulguri, Mayapara and Gasura Latri Road, South West Garo Hills	I	Piling Work upto Pile cap, Abutment and Fixing Steel plates, Erecting of Steel Tower & Structural Steel work , fixing M.S nut, bolt, Fixing of Anchor rod, Anchorage Block & Wind Tie Block, Fixing of Wire ropes, M.S. Plates, flats, tees, Decking & Construction of Approaches.	177.15

- **Time of completion:** -
- **Rates:** -

**22 (Twenty two) months from the date of issue of the final order.**  
**Rates are to be quoted on flat percentage basis, i.e, AT PAR/ABOVE the Schedule of Rates for Roads and Bridge Work (Other than National Highway Circle) For National Highway Circle P.W.D. (Roads) Meghalaya for 2010-11.**

Non-tribal contractors shall have to furnish valid Trading License from the respective Autonomous District Council, while submitting their tenders otherwise the tenders will be rejected out rightly.

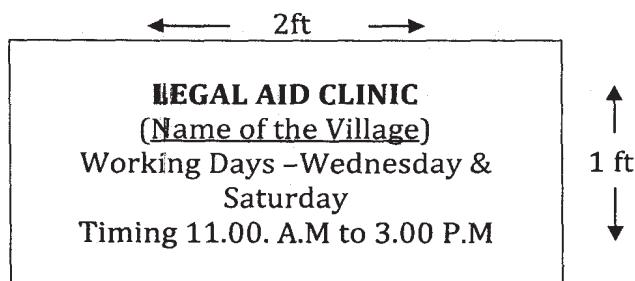
**R. M. KURBAH,**  
 Director,  
 Border Areas Development Department,  
 Meghalaya, Shillong.

Shillong, the 3rd December, 2013.

**SHORT TERM NOTICE INVITING TENDER**

NO.MSLA.3/2013/123 - Sealed Tender affixing non refundable Court fee stamp of ₹ 50/- (Rupees fifty)only are invited from reputed government registered firms for supply of sign board made of Flex board of reputed brand. The last date and time of receipt of Tender is on or before 13-12-2013, at 1400 Hours and the Date & Time of Opening of Tender is on 13-12-2013, at 1500 Hours. The venue shall be in the Office of the Meghalaya State Legal Services Authority, Room No.115, Shillong. Any further details may be had from the office of the Meghalaya State Legal Services Authority, Room No.115 during office hours except on holidays. Quotations received after the specified date shall not be entertained in any manner. In case of any discrepancies, the decision of the Member Secretary shall be final and binding.

Information/Topic on Sign Board	Size of Sign Board	Number of sign Board
Name and Place of Legal Aid Clinic with official Logo of State Legal Services Authority	2 x 1 feet	20 (twenty) only which may increased or decreased at the discretion of the competent authority.



**A. M. RIPNAR,**  
 Member Secretary,  
 Meghalaya State Legal Services Authority,  
 Shillong.

Shillong, the 3rd December, 2013.

**CORRIGENDUM**

**No.PW/NEC/T/6/2013/4.**—In view of the Court Order WP (C) No. 347 of 2013 from the High Court of Meghalaya, the Short Notice Inviting Tender issued *vide* this office No.PW/NEC/T/6/2013/1, dated 7th November, 2013, for the work “**Construction of Inter State Bus Terminus at Mawlai Mawiong, Shillong, Meghalaya under NEC Programme**” is partially modified as follows :-

- (i) The date of receiving of tender paper is extended from 3rd December, 2013 to 13th December, 2013 upto 2.00 P.M.
- (ii) The date of opening of Technical Bids is extended from 3rd December, 2013 to 13th December, 2013 at 2.15 P.M.

All other Terms and Conditions will however remain the same.

**L. PASSAH,**

Chief Engineer (N.H.), P.W.D. (Roads),  
Meghalaya, Shillong.

**OFFICE OF THE DIRECTOR GENERAL OF POLICE  
M E G H A L A Y A, S H I L L O N G**

Shillong, the 4<sup>th</sup> December, 2013.

**TENDER NOTICE**

**FOR DRY & FRESH RATION FOR THE YEAR 2014-2015**

**No.MS/VIII-I/2014-2015/1.**

1. Sealed Tenders affixing non-refundable Court Fee Stamp of Rs. 25/- (Rupees twenty-five) only are invited for supply of the following items for the financial year 2014-2015 (with effect from 1<sup>st</sup> April, 2014 to 31<sup>st</sup> March, 2015). These will be received **upto 1300 hrs of 17<sup>th</sup> January, 2014** and will be opened immediately thereafter.
  - a. For Supply of rations for Police Dog Squad, Pynthorumkhrah, Shillong and Tura, the Tenderers must quote rate for Rice per Kg. Beef per Kg, Milk per litre, Eggs per dozens and Loaf per piece. Payments to the Contractor for their supply of Rations to Police Dog Squad will be made by the Spl. Superintendent of Police (CID), Meghalaya, Shillong after rations bills are countersigned by the AIG (Admn.), Meghalaya, Shillong.
  - b. Dry / Fresh rations group-wise in AB/AR Scale at the rate of 1 (one) tender for each group to the entitled Meghalaya Police Battalions (1<sup>st</sup> MLP Bn, Mawiong/2<sup>nd</sup> MLP BN, Goeragre/3<sup>rd</sup> MLP Bn, Khliehtyrsi/4<sup>th</sup> MLP Bn, Sohpijan/5<sup>th</sup> MLP Bn, Samgong/6<sup>th</sup> MLP Bn, Camp Shillong)
2. (a) All Contracts will be on scheduled rates per 100 Kgs except in case of refined oil / mustard oil, where the rates shall be on per 100 litres and for match boxes, the rates shall be per 100 match boxes. The rates should be quoted accordingly.  
(b) Any commodity which is not controlled/price controlled at the time of publication of this Tender Notice or submission of the Tender, but is controlled/price controlled subsequently during the currency of the contract, will have to be supplied by the Successful Tenderers (viz. appointed Contractors) at whole sale controlled price/controlled rates as the case may be (exclusive of the cost of container) so long the controlled/ price controlled over such commodity remains operative and if the control is again lifted the item supplied will be paid at schedule contract rates. Rates for indential items for (1)1<sup>st</sup> MLP Bn, Mawiong(2)2<sup>nd</sup> MLP BN, Goeragre(3)3<sup>rd</sup> MLP Bn, Khliehtyrsi(4)4<sup>th</sup> MLP Bn, Sohpijan(5)5<sup>th</sup> MLP Bn, Samgong(6)6<sup>th</sup> MLP Bn, Camp Shillong Personnel should be uniform.  
(c) All contracts will be for net weight of ration commodities only. No claims for payment of the cost of the container/ Bag will be entertained. Contractors are however, required to supply dal, salt, tea leaves and refined oil / Mustard oil in the container of original packing free of charge.  
(d) The contract when awarded will remain operative upto 31/3/2014 subject to the conditions under clause 6(c) and 7(a).  
(e) In the interest of the finance and the administrative suitability in public interest the D.G. of Police, Meghalaya may extend the operation of the contract beyond -31/3/2015 till 30/5/2015 and in that case the contractor will be bound to supply contracted items of rations at the contracted rates under the same terms and conditions of the Tender Notice and Contract Agreement.
3. All Tenderers must submit along with the Tender all the documents mentioned below, copies of which is duly attested by a Gazetted Officer and without which the Tender is liable to be rejected.
  - (a) An attested copy of photograph of the Tenderer.
  - (b) An undertaking that the supply/work will be carried out by the Contractor/Tenderer himself/herself.

- (c) Sales Tax Clearance Certificate, Professional Tax Certificate, Value Added Tax (VAT) Registration Certificate and Tax Identification Number (TIN) of the firm from the concerned Department.
- (d) In respect of Non-tribal firms/suppliers; Trading Licence obtained from District Council authority alongwith the Tender, in case their business establishment is located within the jurisdiction of District Council.
- (e) A financial stability certificate from the Deputy Commissioner, 1<sup>st</sup> Class Magistrate or of the Scheduled Bank certifying that the Firms/Suppliers is capable to undertake the supply/work.
- (f) Tax Clearance Certificate from the Superintendent of Taxes, Meghalaya, Shillong.
- (g) Up-to date certificate issued by Health Inspector, Health Department in respect of food adulteration.

4. (a) Tenders are to be submitted on typed forms. However handwritten Tenders written neatly and clearly will be considered valid.

(b) Tenders should be dropped in the Tender Box of this office. Tenders received after the fixed time above will not be accepted. The Tender must be sent under a strong cover, securely fastened and sealed with distinctive device conspicuously marked as 'Tender for Supply of Ration Group A, B, C & D to the 1<sup>st</sup> MLP Bn. Mawiong, 2<sup>nd</sup> MLP Bn. Goeragre, 3<sup>rd</sup> MLP Bn. Khliehtyrshi, 4<sup>th</sup> MLP Bn, Sohpien. 5<sup>th</sup> MLP Bn, Samgong, Williamnagar and 6th MLP Bn Camp, Shillong for supply of Ration to Police Dog Squad, Pynthorumkhrah, Shillong / Tura, as the case may be, during the year 2014-2015 to the AIG (Admn.), Meghalaya, Shillong and not by name.

(c) For submission of more than one Tender for one group for the same schedule quoting different rates by one and same tenderer of firm under the same style and title, will disqualify a tenderer for appointing as a contractor and all tenders of such tenderer will be deemed as automatically rejected. Any alteration made in the Tender before submission must be signed by the tenderer, failing which tender will not be considered. No alteration or modifications of rates will be allowed after the tenders have been submitted.

(d) Tenderers should fill up his / her / their rates both in words and figures in the Tender Forms for each item, the rates in the Tender must be in terms of Rupee and paise. The selected Contractors will have no claim for compensation if any duty or tax inforce in respect of the contracted commodities is increased during the currency of the contract, or any fresh duty or tax is imposed or variations made in the existing freight charges.

(e) All Tenders must quote only one rate for each articles of ration. Item-wise rate will have to be quoted separately for different varieties of dry ration and so on.

(f) Tenderers for supply of dry ration will be required to submit Sealed Samples of each item in a polythene bag with the tenderer's name attached to the sample, for each tender for Unit separately. The weight of each sample should not be less than 100 grams. Samples for refined oil / Mustard oil should be in the original packing of the manufacturer container.

(g) Tax at source will be deducted from the approved Contractor's bill as per rate applicable for taxable items by unit offices concerned.

(h) At the time of opening the Tender, should there be any objection raised by Tenderers/representatives present as to the validity on any Tender, the objection will be duly recorded and will be put up to the Purchase Board for consideration. The decision of the Purchase Board on such objection will be final and binding.

(i) Contractors shall be bound to supply different varieties of Dal, etc., as per prescribed percentage. Any variety & percentage of Ration may be modified at the discretion of the D.G. of Police, Meghalaya, if he is satisfied with the reasons being beyond the control of Contractor as may be brought out by the Contractors.

(j) The Director General of Police, Meghalaya is not bound to accept the lowest Tender rate and reserves to himself the right to reject any or all Tenders without assigning any reasons thereof.

5. All Tenders must affix their signature and date on the Tender Form with their full address.
  - a. If the Tenderers represent a company, such Tenderers must submit alongwith their Tenders a certified copy of the registration of their firm under the Company Act and a copy of their partnership deed. Registration number shall invariably be quoted in their Tender along with their signature.
  - b. When a Tender is submitted by Company all partners of the Company will be required to sign their Tender or else, a power of attorney should be submitted for inspection otherwise such Tender will stand rejected.
  - c. The Tenderers must submit with the Tenders a sum of Rs. 10,000/- for Fresh/Dry Ration, Rs.1000/- for Ration to Police Dog Squad as Earnest Money in favour of the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong, with each tender for each group separately. Non-pledging in favour of Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong will render the Tender as rejected. None-submission of full Earnest Money as specified may, render a Tender as invalid. Asstt. Inspector General of Police (Admn.) has in such cases the right to consider or reject.

The Earnest Money may be in one of the following forms:-

- (i) Government Securities.
- (ii) Postal Saving Accounts.
- (iii) Deposit at Call/Fixed Deposit Receipt from a recognized Bank.
- (iv) No cheque or cash will be accepted as Earnest Money. No Security Deposit which has been furnished in connection with previous contract will be accepted as Earnest Money. The details of the Earnest Money deposited must be shown in Tender.
- (v) Earnest Money for each Tender will be furnished separately for Group A, B, C and D and not collectively. Government Draft Postal Accounts etc. in respect of the particulars Tender should be invariably accompany the Tender.
- (vi) Scheduled Castes/Scheduled Tribes and other backward classes Contractors may deposit Earnest Money at 50% of the above amount of Rs.10,000/- and Rs. 1000/-

6. (a) The successful Tenderer will be intimated by a letter of acceptance by the Asstt. Inspector General of Police (Admn.), Meghalaya. Till then no Tenderer has any right to assume that his / her Tender has been accepted and if any expenditure is incurred by any Tenderer in anticipation of issue of a letter of acceptance, there shall be no claim whatsoever for compensation.
- (b) Successful Tenderers will have to sign a contract agreement and must abide with the terms and conditions laid down in the Tender Notice and Contract Agreement before supply is made.
- (c) In the event of Contractors failing to perform his / her part of the contract to the satisfaction of the Department or disregard any terms or condition of the Tender Notice or the Contract Agreement the contractors shall be liable to any or all of the following actions at the discretion of the Director General of Police, Meghalaya.
  - (i) Forfeiture of Security Deposit in whole or part.
  - (ii) Making good of the loss caused to the Govt. through the inability, neglect or delay in complying with any demand.
  - (iii) Cancellation of the Contract within 30 days notice to the Contractors
- (d) All losses sustained by the Govt. due to failure, omission or neglect of the Contractor, may be realized from his / her Security Deposit and outstanding dues or any other sums which may be due to his / her from the concerned Controlling Officers.

(e) The Successful Tenderers when appointed as Contractor will have to make their own arrangements for delivery to the District and Battalion Headquarters. No claim in any form and on any account for transport charges etc. will be entertained by the Government.

7. (a) In the event of rejecting, failing, declining, neglecting or delaying to comply with any demand or requisition, the officer operating the contract, shall be at liberty (without prejudice of any other remedy the Department may have on account of any claim for compensation against loss and inconvenience caused by such breach) to order purchase or to procure or to arrange from Govt. stock or otherwise at the expense of the Contractors. Such Officer operating the contact from his Security Deposit and outstanding dues or any other sums which due to him/her for the concerned or any other District / Unit of the Department.

(b) The Director General of Police, Meghalaya may rescind forthwith any Contract in writing if :-

- (i) A contractor assigns or sublets any Contract without his approval.
- (ii) The Contractor or his Agent or Servants shall be guilty of fraud in respect of the Contract or any other contract entered into the Govt.
- (iii) The Contractor declines neglects or delays to comply with any demand or requisition or in any other way fails to perform or observe any condition of the contract.

In case of such rescission, the Security Deposit in part or full at the discretion of the Director General of Police, Meghalaya, Shillong shall stand forfeited and be absolute at the disposal of Govt. without prejudice to any remedy or action that the Govt. may have to take in terms of clause 7 (a). In case of such rescission the Govt. shall be entitled to recover from the Contractor any extra expenses the Govt. may be put to in obtaining supplies from elsewhere, in any manner mentioned in clause 7 (a) thereof, for the remainder of the period for which the Contract was entered into.

If a Contractor / Firm willfully neglects / fails to perform or observe any condition of Contract or attempts to cheat or indulge in foul practice with the motive of making undue gain, the Director General of Police, Meghalaya may impose ban/blacklist upon such Contractors/Firm for all future business with the Department.

Contractors are bound to supply items of Ration for which contractors are concluded. Substitute in lieu may be issued as and when it is warranted at the discretion of the Officer operating the contract.

8. (a) The Earnest Money of successful Tenderer will be returned as soon as the Security Deposit has been furnished, unless it is used as part of the Security Deposit. In respect of the unsuccessful Tenderers unless forfeited, it will be returned immediately after final rejection of the Tenders.

(b) A formal letter of acceptance of the Contract will only be issued on production of required Security Deposit. Appointed Contractor will have to furnish Security Deposit in favour of Asstt. Inspector General of Police (Admn.), Meghalaya before execution of Contract. Seven(7) percent of the total values of the Contract calculated on the basis of approximate annual requirement of ration to be supplied by the particular Contractor will have to deposit as Security Deposit. In case of contract exceeding Rs. 50,000/- may be accepted in the following manner :-

- (i). Fifty percent of the total amount of Security Deposit to be furnished before commencement of the contract.
- (ii). Balance fifty percent in one instalment within 3 months of commencement of contract.
- (iii). When the contract value does not exceed Rs. 50,000/- the approved Tenderer will be required to submit the Security Deposit in full before execution of the Contract.

If the Tenderer fails to deposit the Security Deposit in time, the Earnest Money deposited by him/her shall at the discretion of the Director General of Police, Meghalaya be liable for forfeiture.

(c) The Security Deposit will be released (if not forfeited to the Govt. or not adjusted against risk purchase) to the contractors immediately after successful completion of the Contract provided that the contract operating officers are satisfied with the accounts and performance of the contractors and that all accounts of the Contractors are clear and no demand in any form is outstanding or likely to be outstanding against the Contractors after the expiry of the date of operating of contract.

(d) If any Tenderer withdraws his / her Tender before the date as specified above or the Tenderer refuses to enter into contract when awarded or fails to sign Contract deed, within the stipulated time after depositing Security Deposit as intimated to him / her, the Earnest Money deposited by him / her will be forfeited to Govt. and the Tenderer will be debarred from Tendering for any supply contract with Meghalaya Police for a period of 2 (two) years.

9. All articles must be of best quality. Rations of inferior quality considered below standard by the Indenting Officer, will be rejected. All rejected articles will be removed by the Contractors at his own cost immediately. The Administration shall not be in any manner to pay the Contractor expenditure or compensation for doing so.

10. The following standard specification of ration commodities will be strictly be adhered to :-

- (1) Dal : Of all the required varieties shall –
  - i. Be of the best quality and free from dust, and foreign materials and any obnoxious odour.
  - ii. Show no sign of mould or insect infestation, moisture or lumpy condition.
  - iii. Be skinned.
- (2) Tea Leaves : Shall be B.O.P (Broken Orange Pigou) and of the best quality and free from dust, dirt and foreign materials and good natural flavor and free from undesirable odour and discolouring.
- (3) Atta :
  - i. Should be of good milled quality and free from dirt, foreign materials and any obnoxious odour.
  - ii. Should not show any sign of mould or insect infestation, moisture or lumpy condition.
- (4) Potatoes & Onions –  
Should be of best quality, safe and sound, from diseases, mould, blight and fit in all respect.  
  
They shall be good average size and shall not contain excessive moisture and free from dirt. No potatoes & onions that pass through a 39 mm (1 ½) circular mesh will be accepted.  
  
Old potatoes should not be average more than 20 kgs and while new potatoes should not be more than 18 to 1 kg.
- (5) meat shall be the products of healthy, well nourished stock and free from any appearance of ill health which is to be examined by the concerning office or Department Doctor. All animals (sheep, goats, etc) Tender will conform to specification for livestock. The animals shall be inspected and passed by Indenting Officer or his representative before acceptance of the supply. No female live stocks which are pregnant will be accepted.

11. The contractors shall be required to maintain reserve stock at all time for not less than 2 (two) months of requirement of rations stock.

12. Fresh vegetables:-
  - i. The vegetables shall consist of seasonal varieties, vegetables should be fresh and free from light discolouration and fungi.
  - ii. Before acceptance, leaves and roots of vegetables shall be removed two inches from the ground. The different varieties of vegetables of each season and of the percentage in respect of such varieties thereof to be supplied as mentioned in the Schedule attached to this NIT.
  - iii. All articles of rations will be subject to test by Government Analyst. The contract operating officers may whenever they consider necessary send samples of any item of food stuff to the Government Analyst for examination. In case chemical analysis reveals food adulteration, action will be initiated against the concerned supplier as per law.
13. The Contractor will have no claim for compensation in case any duty or tax is increased in respect of the contract commodities during the currency of the contract or any duty/ tax.
14. The samples furnished by the approved tenderer will be examined by the Public Analyst if considered necessary. Some samples from the bulk supply made by the contractors at any time during currency of the contract may be sent for chemical examination under the Food Adulteration Act. In case the samples are found to be contaminated the concerned supplier will be terminated without notice with forfeiture of security deposit and other action as per law will be initiated against the supplier.
15. The acceptance or rejection of the Tender rest finally with the Director General of Police, Meghalaya who reserve the right of rejecting any Tender or any item in a Tender or any Schedule without assigning any reason thereof. The lowest Tender may not necessarily be accepted and the decision of the Director General of Police, Meghalaya, Shillong in this regard will be final and binding. The Director General of Police, Meghalaya, Shillong may carry out negotiation with any Tenderer for reduction of rates before finalization of the contract. The following instructions are required to be adhered to:-
  - (a) Tenders once submitted should hold good upto 30/6/2014 case it is decided by the Director General of Police, to refloat / call for additional Tender, the Tender already submitted will remain valid for a period of 90 days from the date of opening of refloated Tenders / additional Tenders irrespective of the fact whether such date falls beyond 30/4/2014 Such refloated Tenders / additional Tenders should remain open for acceptance for 90 days from the date of opening of the Tenders. However, if considered necessary original / refloated Tenders beyond the stipulated period as above, will be considered subject to the willingness of the Tenderers.
  - (b) No voluntary offer of reduction of Tender rates will be considered as valid.
  - (c) If asked by the Director General of Police, Meghalaya for reduction of the rates the Tenderers will be required to intimate their reduction offer or otherwise in writing within the specified date.
  - (d) Successful Tenderers will have to furnish required Security Deposit before 30<sup>th</sup> March, 2014 or any other date as may be intimated to the Tenderer failing which it will be treated as refusal on the part of the Tenderer to enter into contract and such Tender will be liable for forfeiture of Earnest Money and to be debarred from the Tendering for a period of 2 years in this Department.
16. (1) The requirement shown in the Schedule are only approximate and are given only as a rough guidance. No claim for compensation will be made or entertained in case the quantities be over drawn or not drawn at all. All indents for supply must be complied with by the Contractor without question raised.

(2) No claim for any compensation in any form will be entertained in case any contracted items of Ration are not drawn from the appointed contractors for certain periods in the interest of State economy.

(3) The appointed Contractors shall supply rations during the currency of Contract at rates agreed to in the contract Agreement. During the currency of contract the Contractors cannot claim for the enhancement of contracted rates.

Contractors or their representatives employees will remain all along present at the delivery Station to honour day to day indents for supplies of contracted rates.

(4) All appointments of the Contractors for supply of ration will be subject to verification of antecedents and will be liable to cancellation in case adverse report of antecedents comes to light as a result of such verification.

(5) A contract may be terminated by the Director General of Police, Meghalaya giving 20 days notice in writing without assigning any cause and contractors will have no right to terminate contract during the currency.

(6) Contract should be run by the appointed Contractors themselves. No power of delegating merge of contract in favour of any individual or firm shall be accepted.

(7) Payment to the Contractors for their supplies shall be made by the Controlling Officers concerned after ration bills are countersigned by the Asstt. Inspector General of Police (Admn.), Meghalaya, Shillong.

17. Any incomplete Tender or a Conditional Tender will not be accepted and shall be rejected.

18. In the interest of Finance of the State the item of Ration may be obtained at any place and for any period from Govt. sources at the discretion of the Director General of Police as the case may be under direct departmental arrangement. Any or all of the items may not be drawn from the Appointed Contractors and this ration will be obtained from Govt. sources for the duration of such contingency. When any of the items is not available in sufficient quantities from the appointed sources to meet the full requirements, the appointed contractor will be required to supply the remaining requirements of any or all these items and will be paid for at the contracted rates for those items supplied by them.

19. Similarly no claim for any compensation in any form will be made or entertained in case the requirement of any contracted item/items of rations are not drawn in part or in full from the appointed contractors on account of alternative arrangement made by the Department for procurement of such items of rations in the interest of State economy.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**TENDER NOTICE.**

Sealed Tenders, for Supply of Rations to the entitled Meghalaya Police Battalions & Rations to Police Dog Squad at Pynthorumkhrah, Shillong and Tura invited for the year 2014-2015. These will be received by the undersigned upto **1300 hrs of 17<sup>th</sup> January,2014** and will be opened on the same day. Full details are available in office of the undersigned during office working hours.

Asstt. Inspector General of Police, (Admn.),  
Meghalaya, Shillong.

**N.B. Please**

1. Separate Tender for each group should be submitted.
2. Rates should be quoted FOR destination.
3. Meghalaya Sales Tax or other taxes applicable must be quoted separately.
4. Separate Earnest money should be submitted.
5. Upto date Sales Tax Clearance Certificate VAT registration certificate to be furnished.
6. Trading Licence in case of non-tribal firms/suppliers whose business establishment fall under the jurisdiction of the District Council.
7. Upto date financial stability Certificate from the competent authority to be furnished certificate issued by Health Inspector, Health Department in respect of food adulteration.
8. Separate Tender to be submitted for the following:-
  - i) 1<sup>st</sup> MLP Bn., Shillong.
  - ii) 2<sup>nd</sup> MLP Bn., Tura.
  - iii) 3<sup>rd</sup> MLP Bn., (IRBn.) West Jaintia Hills, Khliehtyrshi.
  - iv) 4<sup>th</sup> MLP Bn., (IRBn.) Sohpiant, West Khasi Hills, Nongstion.
  - v) 5<sup>th</sup> MLP Bn., Sampong, Williamangar.
  - vi) 6<sup>th</sup> MLP Bn., IRBN, Shillong.
9. All Tenders Should be properly sealed.
10. Covers should be conspicuously marked Tender for Group 'A', Group 'B', Group 'C', Group 'D' (Dry/Fresh) Ration as the case may be.
11. Tender for supply of Ration to Police Dog Squad at Pynthorumkhrah, Shillong.
12. Tender for supply of Ration to Police Dog Squad at Tura.
13. Tenders which do not meet any of the above requirement are liable to be rejected.

**SCHEDEULE OF ITEMS****Group 'A' (Dry Ration)**

Slno.	Items	Scale per head per month
1.	Atta	3.00 Kgs
2.	Dal	3.00 Kgs
3.	Refined Oil / Mustard oil	2.50 Litres
4.	Tea Leaves	600 grams
5.	Safety Match	1.6 (yearly)
6.	Sugar	2.00 Kgs
7.	Salt	300 grams
8.	Rice	15 Kgs (for 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> MLP Bn., Only)

**Group 'B' (Dry Ration)**

Slno.	Items	Scale per head per month
1.	Onion	2.00 Kgs
2.	Potatoes (roots & tubers)	4.00 Kgs

**Group 'D' (Fresh Ration)**

Slno.	Items	Scale per head per month
1.	Meat on hoof	6.00 Kgs

**SCHEDEULE OF ITEMS (DOG SQUAD)**

Slno.	Name of Articles	Daily requirement per dog
1.	Cow milk (fresh)	1 (one) Litre
2.	Rice (good quality)	500 (grams)
3.	Loaf (100 grams) each	2 Nos.
4.	Beef (without bones & intestine)	700 grams
5.	Eggs (chicken)	2 Nos.

### **GROUP - C**

**TENDER NOTICE**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Dry / Fresh Ration in Group-wise AB/AR Scale to the entitle Police Personnel of 1<sup>st</sup> MLP Bn. Mawiong, 2<sup>nd</sup> MLP Bn. Georagre, 3<sup>rd</sup> MLP Bn. Khliehtyrshi, 4<sup>th</sup> MLP Bn. Sohpian, 5<sup>th</sup> MLP Bn, Samgong and 6<sup>th</sup> MLP Bn Camp, Shillong for the year 2014-2015 (w.e.f. 1.4.2014 to 30.4.2015).**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

1. Earnest Money:- Rs.10,000/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Group – A, B, C & D (as the case may be).
2. Security of deposit :- 7% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery :- Delivery will be made in the Battalion Headquarter or any place within the State of Meghalaya as indented by the Indenting Officers. No extra charges will be preferred for delivery of ration in different places.
4. (a) I/We do Herby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Dry and Fresh Ration to the Meghalaya Police Personnel during the year 2014-2015 in response to which I/We submit Tender herewith.  
(b) I/We undersigned do hereby also agree that on acceptance of my/our Tender to supply the above mentioned commodities at the rate quoted for the full period of the currency of the contract as per instructions laid in Memo No. \_\_\_\_\_

Dated \_\_\_\_\_ issued by you.

Signature of Tenderer.

Full Address:-

**TENDER FORM**

To,

The Asstt. Inspector General of Police, (Admn),  
Meghalaya, Shillong.

Subject: **Tender for supply of Ration to Police Dog Squad at Shillong (Pynthorumkhrah)/Tura for the year 2014-2015 (w.e.f. \_\_\_\_\_ to \_\_\_\_\_).**

Sir,

In response to your Tender Notice dated \_\_\_\_\_ I/We have the honour to submit my/our Tender as follows: -

1. Earnest Money:- Rs.1,000/- deposited as per Deposit Receipt No. \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith for Dog Squad (as the case may be).
2. Security of deposit :- 7% of the total value of the contract will be deposit in accordance with the Tender Notice.
3. Place of delivery:- Delivery will be made at Police Dog Squad at Pyntorumkhrah, Shillong / Tura as indented by the Indenting Officers. No extra charges will be charged for delivery of ration.
4. We/I agree to accept part tender on item-wise rates as ordered by you.
  - (a) I do hereby agree to abide by all the terms and conditions of the Tender Notice dated \_\_\_\_\_ issued by you for Supply of Ration to the Meghalaya Police Dog Squad during the year 2014-2015 in response to which I submit Tender herewith.
  - (b) The undersigned do hereby also agree on acceptance of my Tender period of the Currency contract as per your instruction laid in the Tender Notice dated \_\_\_\_\_

Signature of Tenderer.

Full Address:-